

# **Sheffield-Sheffield Lake City Schools Board of Education Meeting**

**1824 Harris Road  
Sheffield, OH 44054**

**January 12, 2023**

**5:30 p.m. Organizational Meeting**

**Administration Center**

Mrs. Pat Czech  
Mrs. Amy DeLuca  
Mrs. Sandra Jensen  
Mrs. Sheila Lopez  
Mrs. Lisa Miller  
Mr. Michael F. Cook, Superintendent  
Mr. Michael T. Barnhart, Treasurer



***INSPIRE ~ EXCITE ~ EDUCATE***



**NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

**DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**ORGANIZATIONAL MEETING**

1. ROLL CALL

*"Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. CALL TO ORDER

3. ELECTION OF OFFICERS FOR 2023

A. President

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

B. Vice President

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. ORGANIZATIONAL AND STANDING AUTHORIZATIONS

A. ELECTION OF BOARD REPRESENTATIVES

1. It is moved that \_\_\_\_\_ be appointed as Sheffield-Sheffield Lake Board of Education's representative to the Lorain County Joint Vocational School District's Board of Education.
2. It is moved that \_\_\_\_\_ be appointed as the Sheffield-Sheffield Lake Board of Education's representative to the Sheffield-Sheffield Lake City Schools Athletic Council.
3. It is moved that \_\_\_\_\_ be appointed as the Sheffield-Sheffield Lake Board of Education's Legislative Liaison.
4. It is moved that \_\_\_\_\_ be appointed as Sheffield-Sheffield Lake Board of Education's representative to Project S.A.L.T. (Student Achievement Liaison Team).
5. It is moved that \_\_\_\_\_ be appointed as Sheffield-Sheffield Lake Board of Education's representative to the Endowment Fund.



6. It is moved that \_\_\_\_\_ be appointed as Sheffield-Sheffield Lake Board of Education's Finance representative.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

B. ADOPTION OF TIMES/DATES/LOCATION/FORMAT OF REGULAR MEETING

1. Discussion
2. Action

2023 Regular Meeting Schedule (all meetings will start at 5:30 PM unless otherwise noted)

February 9, 2023	BOE Conference Room
March 9, 2023	BMS
April 13, 2023	BHS
May 11, 2023	BOE Conference Room
June 8, 2023	BOE Conference Room
July 20, 2023	BOE Conference Room
August 10, 2023	BOE Conference Room
August 24, 2023	BOE Conference Room
September 7, 2023	BHS
October 12, 2023	Forestlawn ELC
November 9, 2023	BIS
December 14, 2023	Knollwood
January 11, 2024	BOE Conference Room

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

C. SUPERINTENDENTS AUTHORIZATION

It is recommended that the Superintendent be authorized to:

1. Act as agent to approve the use of school buses for field trips and athletic events.
2. Approve admission of students under Open Enrollment, Tuition and Grandparent Status.
3. Employ such temporary personnel as is needed for emergency situations as prescribed by Ohio revised code 3319.18. Such employment is to be presented for approval by the Board at the next regular meeting.
4. Approve all expenditures except those over \$7,500.00 which must have Board approval.
5. Enter and/or participate in Federal, State or Local Grants or agreements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



D. FISCAL ISSUES

It is recommended that the following fiscal authorizations be approved:

1. For the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received.
2. For the Treasurer to establish a Board Service Fund as prescribed by Ohio Revised Codes 3315.15.
3. That the Board authorize the Treasurer to request advances on tax settlements from the county Auditor during the calendar year 2023 in the amounts and times deemed necessary and advisable.
4. To make fund to fund advances, advance returns, and transfers as needed throughout the year with ratification as part of the financial reports at the next regular meeting.
5. For the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 133.01.
6. For the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 113.01.
7. For the Treasurer to attend public records training on the Board behalf.
8. For the Treasurer to convene meetings of the Records Commission not limited to but at minimum annually.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

5. TAX BUDGET HEARING AND APPROVAL

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached tax budget for the fiscal year 2024.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

6. ADJOURNMENT

Time: \_\_\_\_\_ P.M.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_